



email: service@meridianmerchant.com
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Merchant Change Request

Merchant Name: _____

Merchant ID: _____

Effective Date: _____

Change Requested (mark all that apply)

Legal/DBA Name Address Bank Account Add Pin Debit Add Amex SIC Change

Legal/DBA/Address Change

Current

Legal Name: _____

DBA Name: _____

Address: _____

City, State Zip: _____

Phone #: _____

New

Legal Name: _____

DBA Name: _____

Address: _____

City, State Zip: _____

Phone #: _____

Bank Account Change (copy of new voided check required)

Current

Checking

Savings

Bank Name: _____

Routing #: _____

Account #: _____

New

Checking

Savings

Bank Name: _____

Routing #: _____

Account #: _____

Added Card Types/SIC Change

Pin Debit

Add American Express

SIC Change

Merchant #: _____

SIC Code: _____

Authorized Signer from Application

Owner/Officer Signature: _____

Date: _____

Owner/Officer Name: _____

Title: _____

Meridian Use Only

Received: _____

Update EDS: _____

Add Memo in EDS: _____

Update GAA: _____

Update GoldMine: _____

Update PCI Mailing: _____

Add Pin Debit Rates: _____

Add Amex Rates: _____

Update Tech Request: _____

Recd Tech Request: _____

Schedule Download: _____

Other: _____

Other: _____